

Integration Transformation Fund

Task Group Terms of Reference

December 2013

Context

The £3.8bn Integration Transformation Fund (ITF) was announced by the Government to ensure a transformation in integrated health and social care. The 'Integration Transformation Fund' is a single pooled budget to support health and social care services to work more closely together in local areas.

Aims and objectives

These terms of reference set out how the Rotherham ITF task group will operate to meet the requirement of developing a joint ITF plan which is endorsed and adopted by the HWBB by April 2014.

- To work with members of the HWBB, to understand and interpret the requirements of the IFT.
- To develop a local jointly agreed vision for integration.
- To develop a plan to be signed-off by the HWBB and submitted to NHS England by 14 February.
- To do any necessary further work to ensure the plan is adopted and being monitored by April 2014.

Membership, roles and responsibilities

3 x officers from RMBC (to be agreed by Martin Kimber)
3 x officers from CCG (to be agreed by Chris Edwards)

Operating principles

It will be important for the group to have some agreed business principles to aid decision making and discussion:

- a) To work in collaboration to ensure the key objective is met by the deadline
- b) To work in the best interests of the Rotherham community
- c) To give due regard to the agreed strategic outcomes of the HWB strategy and emerging issues from the refreshed JSNA
- d) To work to a set of agreed communication standards, including openness and transparency; clarity and use of plain English; consistency, co-ordination and timeliness
- e) To engage with other relevant officers as required across the organisations to ensure appropriate development of the plan

Meeting arrangements

To be agreed.

Governance and reporting timescale

Task group will be accountable to the HWBB.

To be supported by the health and wellbeing steering group.

Timeline:

18 December 2013 – risk register and terms of reference reported to HWBB.

18 Dec – early Feb 2014 – task group to develop plan

18 Dec – 27 Jan 2014 – Healthwatch to consult with local people

By 31 Jan 2014 – provider engagement in development of the plan

22 Jan – progress report at HWBB meeting

Early Feb 2014 (to agree special meeting) – HealthWatch and provider consultation outcomes to be presented back to HWBB and plan submitted for sign-off

14 February 2014 – plan submitted to NHS England.